

**STATE OF FLORIDA
DEPARTMENT OF JUVENILE JUSTICE**

Office of Prevention and Victim Services



**Delinquency Prevention
Program Proposal
Part 1**

Fiscal Year 2007-08

Programs to operate July 1, 2007 – June 30, 2008

Applications Due to the address below by:

5:00 PM (EST) March 2, 2007

**Department of Juvenile Justice
Office of Prevention & Victim Services
2737 Centerview Drive, Suite 220
Tallahassee, Florida 32399-3100**

SECTION A. PROGRAM INFORMATION

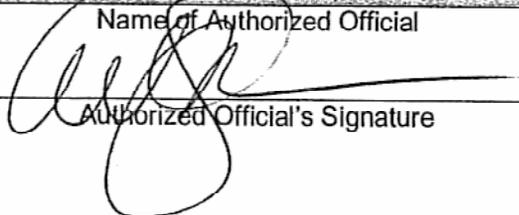
1. Program Name Department of Alternative Education	2. Program Physical Address 1800 Osceola Drive West Palm Beach FL 33409
3. Mailing Address for Program Correspondence 1800 Osceola Drive West Palm Beach FL 33409	4. Program Director's Name & Salutation <input type="checkbox"/> Mr. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Dr. Alexandra Deveroux
6. Amount of Grant Funds Requested \$72,182.43	5. E-mail Address acevedo@palmbeach.k12.fl.us
	7. Program Director's Area Code, Telephone Number & Extension (561) 242 - 4131

SECTION B. AGENCY INFORMATION

1. Agency Name The School District of Palm Beach County, FL	2. Street Address 3300 Forest Hill Boulevard West Palm Beach, FL 33406		
3. Chief Executive Officer Name & Salutation <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Dr. Arthur C. Johnson	4. Formal title of Chief Executive Officer Superintendent of Schools		
5. Mailing Address 3340 Forest Hill Boulevard, Suite C-316	6. City West Palm Beach, FL		
7. Zip Code (Mailing) 33406	8. Area Code, Telephone Number & Extension of CEO (561) 434 - 8200		
9. Area Code & Fax Number (561) 434 - 8571	10. E-mail address beninati@palmbeach.k12.fl.us		
11. Federal Identification Number 59-800783	12. My Florida Marketplace Sequence Number 139		
13. Agency Status (check one) <input checked="" type="checkbox"/> Public Sector (Government) <input type="checkbox"/> Private Sector	15. If government: <input type="checkbox"/> Municipality <input type="checkbox"/> County <input type="checkbox"/> Law enforcement <input checked="" type="checkbox"/> School <input type="checkbox"/> Other	16. If not-for-profit – primary focus <input type="checkbox"/> Education <input type="checkbox"/> Social Services <input type="checkbox"/>	17. Faith-based organization? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
14. If private sector <input type="checkbox"/> For-Profit <input type="checkbox"/> Not-for-profit	18. Name of Fiscal Officer Michael Burke		
19. Fiscal Officer's Area Code, Telephone Number & Extension (561) 434 - 8584			
20. Name of Fiscal Agency, if not Applicant The School District of Palm Beach County, FL			
21. Mailing Address for Fiscal Agent, if not Applicant 3340 Forest Hill Boulevard, Suite A-306 West Palm Beach, FL 33406			

SECTION C. CERTIFICATION

I certify that all facts, figures, and representations made in the application are true and correct.

Arthur C. Johnson, Ph.D.
 Name of Authorized Official

 Authorized Official's Signature

Superintendent of Schools
 Authorized Official's Title
March 1, 2007
 Date

SECTION D. PROPOSAL SUMMARY

1. **Synopsis of Services:** To provide a Comprehensive, Multi-Component Approach DJJ Prevention Program for 20 at-risk youth from zip code areas 33407, 33415, 33430, and 33404 for one year. Services will include (1) normative education, (2) information about the consequences of drugs and violence and (3) social skills training, including social influences training, and Parent/Guardian Involvement.

2. **Identify Domain(s): (minimum of two)**

- Community School Family Individual/Peer

3. **Identify Risk Factors to be Addressed in Each Domain:**

A. **Domain: School**

- (1) **Risk Factor:** Habitual Truancy
 (2) **Risk Factor:** Recent suspension or expulsion for behavior

B. **Domain: Family**

- (1) **Risk Factor:** Lack of control and supervision in the home
 (2) **Risk Factor:** Criminal family members, including siblings

4. **Identify the Primary Program Focus: (Select only one)**

- Staying in School Keeping Busy Getting a Job Living Violence Free

5. **The Proposed Program is: (Select only one)**

- New Expansion Enhancement Renewing

Current DJJ grant number: (if applicable)

Number of years proposed program has been funded by DJJ:

Previous DJJ grants in the last 2 years?

- Yes No

Has the State of Florida terminated for non-compliance any grant/contract with your agency within the last 2 years?

- Yes No

6. **Program Proposal Numbers:**

Program Proposal	Number/Amount
<i>Total number of new youth estimated to be served</i>	20
<i>Total number of continued youth estimated to be served</i>	0
<i>Total number of program staff (not contracted) paid by grant funds</i>	1
<i>Total number of contracted staff paid by grant funds</i>	0

Total number of volunteers

5

Length of program participation

1 school year: 2
semesters

Total amount of funds requested

\$72,182.43

Proposed program cost per participant

\$3,750.00

7. Does the Proposed Program provide Substance Abuse Prevention Services and Education? Yes No
Education, Information Dissemination, and Referrals to Programs

If yes, provide percent of program resources dedicated to prevention activities 10 %

If yes, is your agency currently licensed by DCF for substance abuse prevention services? Yes No N/A

No, the School District program provides education, information dissemination, and referrals to substance abuse programs only.

8. Does the Proposed Program provide Substance Abuse Treatment? Yes No

If yes, provide percent of program resources dedicated to prevention activities %

If yes, is your agency currently licensed by DCF for substance abuse prevention services? Yes No N/A

9. Describe your Targeted Population of Youth to be Served:

The targeted youth population consists of at-risk youth, grades 6 to 10, from zip code areas in West Palm Beach and Riviera Beach, FL. They are primarily from single head of household homes in which one or more family members, including siblings, have been involved with criminal offenses.

10. Program Budget Issues:

Does the agency/organization receive other state funds? Yes No

If yes, how much? FTE: \$82,060.00 for 20 students

Is this program proposal to be funded in part with these other state funds? Yes No

If yes, other state funds compose what percentage of total funding?

Does the agency/organization receive private funds? Yes No

If yes, how much?

\$16,000.00 Clinical and Social Skills Services for 20 youth at EXCEL Alternatives

Is this program proposal to be funded in part with these private funds? Yes No

If yes, private funds compose what percentage of total funding? 20%

SECTION E.1. PROBLEM IDENTIFICATION.

1. Problem to be addressed:

Research indicates that targeted youth and their families need assistance in education, guidance, and skill building in order to overcome challenges within the family structure such as substance abuse, incarceration, lack of control and supervision in the home, and lack of skills to resist inappropriate behaviors leading to adjudication and/or substance abuse. From July 2005 to June 2006, 546 charges were logged and documented by DJJ for youth in the West Palm Beach zip code areas, 33407 and 33415. During the same period, 713 charges were logged and documented for youth in Riviera Beach zip code areas, 33430 and 33404. The Circuit 15 Juvenile Justice Plan describes gaps in early intervention programs and programs for at risk youth that must be addressed, including services for single head of households and kinship groups, youth engaging in problem behaviors, and adults putting children at risk. (Circuit 15 Juvenile Justice Board Juvenile Justice Plan).

2. Provide a brief community needs assessment by analyzing information from Question 1. How will your selected program positively affect the problem (be specific)

The West Palm Beach Zip Codes produced charges of 245 felonies and 232 misdemeanors. Riviera Beach youth were charged with 357 felonies and 311 misdemeanors during the same time period. This program will positively affect the problem by addressing the needs of youth whose siblings, and/or other relatives, are already identified within this population. The program will specifically provide a comprehensive, multi-component approach in order to help youth focus on education, understand the consequences of drugs and violence and learn social skills to assist in resisting peer pressure to participate in drug use, crime, and delinquency.

3. Identify any strengths and challenges with program implementation and identify strategies that will be used to improve the overall program implementation:

In order to serve Palm Beach County youth, The School District of Palm Beach County has a lengthy partnership with the Department of Juvenile Justice and the court system. This program will utilize the strength of the School District partnerships with DJJ, the court system, School Police, the Department of Alternative Education, as well as an existing local alternative educational partnership with EXCEL Alternatives to address prevention strategies for students who face many personal, social, and educational challenges. A challenge for the DJJ Prevention Program will be to build Parent/Guardian involvement through Family Support Contracts that will specify family and student support services, including but not limited to, information dissemination regarding the consequences of drugs and alcohol, violence, and substance abuse, referrals to social services and substance abuse programs, family training and counseling.

4. List each of the targeted zip codes in which the youth served by your program will reside:

Zip codes 33407 and 33415 West Palm Beach, FL; Zip codes 33430, and 33404 Riviera Beach, FL (Florida Department of Juvenile Justice, February, 2007)

5. Describe how youth from the targeted zip codes will be identified and referred to the proposed program (be specific):

School Administrators or Schools District Placement Liaisons will recommend students in process of placement at, or currently enrolled in, funding points school who are having behavioral difficulties with the DJJ Prevention Program. The Department of Alternative Education Court Liaisons, in partnership with the Chief Assistant Chief Probation Officer(s) for Circuit 15, will review DJJ and Court documents to determine if sibling(s) or family members of the recommended student have been or are currently involved with the court system/DJJ. Upon identification of need, a Department of Alternative Education Court Liaison will recommend placement in the DJJ Prevention Program to the DJJ Prevention Family Counselor. The DJJ Prevention Family Counselor will notify the youth's parent/guardian and the youth. The DJJ Prevention Family Counselor will provide orientation and enroll the family in the program and develop the Family Support Contract with the family.

SECTION E.2. PROGRAM PROPOSAL.

1. If using a model program, how will you ensure your program is implemented with fidelity? Attach a copy of the fidelity model provided by developer with hard copy of grant. If NOT using a model program, write N/A and go to question 2.

N/A

2. If using an evidence-based program, describe the strategies found at <http://www.unf.edu/dept/fie/sdfs/strategies/> to provide your answer. If NOT using an evidence-based program write N/A.

The program will use a Comprehensive, Multi-Component Approach, including (1) normative education provided by Funding Points and EXCEL schools; (2) Information Dissemination about the consequences of drugs and violence; and (3) social skills training, including social influences training. Parent/Guardian Involvement will be ensured through the implementation of Family Support Contracts, outlining counseling services and referrals for the targeted youth and parents/family members. The DJJ Prevention Family Counselor will develop definitive schedules once youth are enrolled and Family Support Contracts are developed. Schedules will supplement school hours. (www.unf.edu/dept/fie/sdfs/strategies/)

Describe each service component that each youth in your program will receive in order to be considered to have "completed all program services". Add rows as needed:

Service Component Include a brief description for each component	Frequency	What time of day, day of week, and during which months will the service be offered to all participants?	Minimum number of hours of this service to be considered as "completed all services".

Ex: Mentoring	Once a week for 3 hrs after school	2:30-5:30pm Every Monday Sept through May	60 hours
Academic Education at Turning Points Academy and EXCEL	Daily	Monday – Friday, 9:00-4:00pm (Semester 1), 7:00 – 3:00pm (Semester 2), according to School District Calendar	One semester each school = one school year
Drugs, Alcohol, Violence, and Consequences & Peer Pressure Resistance	Weekly	Weekly, on Mondays and Wednesdays, during first semester	20 hours during first semester
Social Skills Training	Weekly In small group	Weekly, on Tuesdays and Thursdays, during second semester	20 hours during second semester
Small Group Youth Counseling Sessions	Weekly	Once a week, as scheduled with counselor	40 hours during two semesters
Adult Mentoring of Participating Youth	Weekly	Once a week, as scheduled with adult mentor, for two semesters	40 hours during two semesters
Individual Youth Counseling	Weekly	Once a week, as scheduled with counselor	A minimum of 20 hours for two semesters
Clinical and Social Skills Sessions	Weekly	Once a week, Wednesday evenings	16 hours while attending EXCEL Alternatives (2 nd Semester)
Home Visits	Monthly	Scheduled with Families	5 visits per semester
Parent Nights and Family Training/Parenting Workshops	Monthly	Scheduled with Families after school hours	10 sessions per year
Family Counseling	Monthly	Scheduled with Families after school hours	To be determined with the Family and Counselor

(To add new rows – with the cursor in the last cell, click Table, Insert, Rows Below)

3. Describe strategies for parental/guardian involvement:

Strategies to involve families may include, but are not limited to, written home/school correspondence, phone calls, interpreter/translation services as needed, home visits, parent nights, Family Support Contracts listing specific family support services, Family Training/Parenting Workshops, and Family Counseling. Family Nights or Training/Parenting sessions will be scheduled monthly. Family Counseling sessions may be conducted monthly, or more often, as determined in

the Family Support Contracts. Individual family services may include referrals to social services, medical, mental health, educational, or other support programs within the county. The DJJ Prevention Family Counselor will schedule sessions and activities once the youth are enrolled and Family Support Contracts are developed. (www.unf.edu/dept/fle/sdfs/strategies/parent.html).

SECTION E.3. PROGRAM GOAL, OBJECTIVES AND STRATEGIES.

1. DOMAIN: School

RISK FACTOR: Habitual Truancy

RISK FACTOR: Recent suspension or expulsion for behavior

PROTECTIVE FACTOR: School Opportunities for Pro-social Involvement

PRIMARY GOAL #1: To reduce habitual truancy and decrease suspensions for behavior by providing School Opportunities for Pro-social Involvement (Clouett 15 Juvenile Justice Board Juvenile Justice Plan, December, 2005).

Measurable Objective A:

At least 90% of participating youth will demonstrate a decrease in habitual truancy as evidenced by school district attendance records.

Strategies (for achieving Measurable Objective A):

1. Motivate participating youth by providing daily normative education during school hours.
2. Provide a support system of counselling and mentoring activities that provide positive reinforcement.

Measurable Objective B:

At least 90% of participating youth will demonstrate a decrease in suspensions and behavior referrals as evidenced by school district behavior records.

Strategies (for achieving Measurable Objective B):

1. Provide information dissemination and peer resistance training to increase knowledge and alter attitudes about issues related to alcohol, tobacco, drug use, substance abuse, and violence.
 1. Provide social skills training to assist participating youth in developing self-control, stress management, responsible decision-making, social problem solving, and communication skills in order to handle behavioral issues in a positive manner.

2. DOMAIN: Family

RISK FACTOR: Lack of control and supervision in the home

RISK FACTOR: Criminal family members, including siblings

PROTECTIVE FACTOR: Family Opportunities for Pro-social Involvement (Circuit 15 Juvenile Justice Board Juvenile Justice Plan, December, 2005)

PRIMARY GOAL #2: To

Increase control and supervision in the home in order to aid in the prevention of criminal activities by participating youth.

Measurable Objective C:

Control and supervision by parents/guardians will increase 60% as evidenced by student attendance, student discipline records, and DJJ records.

Strategies (for achieving Measurable Objective C):

1. Increase parent/guardian involvement by providing weekly home/school communications.

2. Develop Family Support Contracts for each participating family outlining support services.

Measurable Objective D:

A minimum of 85% of Participating youth will remain crime free during the program and for six months thereafter. (State of Florida Department of Juvenile Justice Delinquency Prevention Program Proposal).

Strategies (for achieving Measurable Objective D):

1. Participating youth will receive weekly support through counseling, information dissemination, and adult mentoring.

2. Participating youth will receive weekly follow-up support provided by School Police.

SECTION E.4. PROGRAM EVALUATION. *How will you know if the program works?*

Youth served in a program are expected to remain crime free while in the program and at least 85% of youth who complete the program should remain crime free for six months.

Describe the program evaluation plan. Include in that description the type of Performance Evaluation Instrument that will be used and a timeline for evaluation activities:

The program evaluation plan will employ formative and summative evaluation, utilizing a variety of documentation as outlined in the following table:

Descriptor	Evidence Collected	Evidence Location	Collection Schedule	Person Responsible	Numerator/Denominator	Success Standard	Results
Motivate youth by providing daily normative education during school hours.	Improvement in grades or maintenance of C or Better; Improvement in attendance	Turning Points or EXCEL Alternatives Schools	Each 9 Weeks for 1 year	Family Counselor will maintain copies of records	# of youth with improvement or maintenance of C or Better; # of youth with improved/maintained improvement in attendance	85%	
Provide a support system of counseling, and mentoring activities that provide positive reinforcement.	Attendance Logs	Family Counselor's office	Monthly for 1 year	Family Counselor will maintain copies of records	# of youth support activities per student will match program plan of a minimum of 80 hours of support per semester	85%	
Provide information dissemination and peer resistance training related to alcohol, tobacco, drug use, substance abuse, and violence.	Sample materials, Service/Referral Logs	Family Counselor's office	Monthly 1 st Semester	Family Counselor will maintain copies of records	Information will be disseminated to each youth during 1 st semester	100%	
Provide social skills training to youth	Attendance Logs	Family Counselor's office	Monthly 2 nd Semester	Family Counselor will maintain copies of records	# of youth attending social skills training 2 nd semester	85%	
Provide weekly home/school communication	Phone Logs, Sample Written Materials	Family Counselor's office	Weekly for 1 year	Family Counselor will maintain copies of records	# of families receiving home/school communications	85%	
Develop Family Support Contracts	Family Support Contracts	Family Counselor's office	1 st Semester & 2 nd Semester	Family Counselor will maintain copies of contracts	# of families with Family Support Contracts	100%	
Provide Home Visits	Service Logs	Family Counselor's office	1 year	Family Counselor will maintain copies of service logs	# of families receiving 5 visits per semester for 1 year	85%	

Provide Parent Nights & Family Training/Parenting Workshops	Attendance Logs	Family Counselor's office	Yearly	Family Counselor will maintain copies of service logs	# of families receiving 10 sessions per year	85%	
Provide crime free counseling, support and mentoring	Attendance Logs; Counselor's Plans; Mentors record Logs; Student discipline records; DJJ records	Family Counselor's office; Court Liaison's office	Weekly for 1 year	Family Counselor will maintain copies of records.	# of youth who remain crime free during 1 st and 2 nd semesters	85%	
Provide follow up crime free support	School Police Logs; Student Discipline Records; DJJ records	School Police office; Family Counselor's office; Court Liaison's office	Weekly for 3 rd semester	School Police will maintain copies of records and provide copies to Alternative Education Program Administrator	# of youth who remain crime free during 3 rd semester	85%	

The Alternative Education DJJ Prevention Family Counselor will be the primary source for the Department of Alternative Education DJJ Prevention Program documentation and reporting. The Alternative Education DJJ Prevention Family Counselor will maintain service logs, attendance logs, and copies of student discipline and grade reports. The Alternative Education DJJ Family Counselor will also maintain records of services provided for family members, including home visits, counseling sessions, and training workshops.

Quarterly reports will be completed by the Alternative Education DJJ Prevention Family Counselor, under the direction of the Alternative Education Administrator and will include updates of progress in meeting program goals and objectives. The Alternative Education DJJ Prevention Family Counselor and the Department of Alternative Education Administrator will administer a pre/post family survey during the first month and last month of the program.

The Department of Alternative Education Director will assign an educational administrator to monitor grant progress, ensure program evaluation, and recommend improvements during the formative evaluation process. The Department of Alternative Education Director will ensure submission of quarterly and summative/final reports.

SECTION E.5. BUDGET SUMMARY. What are your program costs? **NOTE:** Complete detailed budget narrative (Appendix A) before filling in the necessary information for this section.

Column A Budget Category	Column B Grant Funds Requested	Column C Local Match Contribution	Column D Total Program Budget
Personnel (Salaries & Benefits)	\$64,325.88		
Contracted Staff / Services	-0-	\$19,000.00	
Equipment (\$1000 or more)	-0-		
Property (\$999 or less)	-0-		
Consumable Materials & Supplies / Postage / Printing & Copying	\$3,205.80		
Educational Trips (Match only)			
Rent / Telephone / Utilities	-0-		
Training / Seminars	\$938.50		
Staff Travel	\$800.25		
Background Screenings	\$2,912.00		
Other (Palm Tran Passes for Students)		\$7,700.00	
TOTAL	\$72,182.43	\$26,700.00	

For each category in Column C above, name the source of your cash or in-kind contributions that make up your local match. Refer to instructions for match requirements.

Budget Category	Source of Local Match Contribution (Column C)
Personnel (Salaries & Benefits)	
Contracted Staff / Services	EXCEL Alternatives (clinical & social skills); Palm Tran (student bus passes)
Equipment (\$1000 or more)	
Property (\$999 or less)	
Consumable Materials & Supplies / Postage / Printing & Copying	
Educational Trips	
Rent / Telephone / Utilities	
Training / Seminars	
Staff Travel	
Background Screenings	

**STATE OF FLORIDA
DEPARTMENT OF JUVENILE JUSTICE**

Office of Prevention and Victim Services



**Delinquency Prevention
Program Detail
Part 2**

Fiscal Year 2007-08

Programs to operate July 1, 2007 – June 30, 2008

Applications Due to the address below by:

5:00 PM (EST) March 2, 2007

**Department of Juvenile Justice
Office of Prevention & Victim Services
2737 Centerview Drive, Suite 220
Tallahassee, Florida 32399-3100**

SECTION E.6. PARTNERSHIP. What other agencies will work with you, what services will they provide to help the program succeed and what will you do to help them succeed? Be specific. Include all partners providing local match. Add partners as needed. Evidence of partnership should be provided in Appendix B with the provision of signed agreements.

Partner	Activities	When
Required: Law Enforcement Agency (please identify)		
Law Enforcement Agency: School District of Palm Beach County School Police Department	Monitor Student Behavior At Turning Points And EXCEL ; Mentoring Of Targeted Youth; Follow-Up With Targeted Youth	School Year: 2007-2008 Follow-up: 1 st Semester School Year: 2008-2009
Turning Points School	Provide Normative Education To Increase Academic Performance And Improve Behavior; Provide An Office; Program Support; Participate In Family Nights	School Year: 2007-2008; minimum of one semester
EXCEL Alternatives	Provide Normative Education To Increase Academic Performance And Improve Behavior; Provide An Office; Program Support; Participate In Family Nights; Provide In-Kind Clinical Counseling And Social Skills Training	School Year: 2007-2008; 2 nd semester for participating youth completing Turning Points School
Department of Juvenile Justice Circuit 15	Assist In The Identification Of Qualifying Youth, Based On Zip Code Data And Family Histories; Provide Juvenile Probation Officer(S)	School Year: 2007-2008
Department of Alternative Education, School District of Palm Beach County	Recommend Targeted Youth For DJJ Prevention Program; Hire And Supervise The DJJ Prevention Counselor; Provide Fiscal And Technical Grant Management	School Year 2007-2008

(To add new rows – with the cursor in the last cell, click Table, Insert, Rows Below)

SECTION E.7. Timeline. Add or edit activities as necessary.

Activity												
Month:	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Program planning	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Recruit/hire/train program staff	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recruiting referrals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Admit youth to program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provide services to youth	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Program Evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Collect data for quarterly reports	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Collect program-specific data for evaluation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Participate at Juvenile Justice Board and Council meetings	<input checked="" type="checkbox"/>											

Provide timeline for each of the service components identified in the Service Component table in Section E.2 of this application

Provide Consequences & Peer Pressure Resistance Sessions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Provide Social Skills Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Provide Small Group Youth Counseling Sessions	<input type="checkbox"/>	<input checked="" type="checkbox"/>										
Provide Adult Mentoring for Youth	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Provide Consequences & Peer Pressure Resistance Sessions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Provide Family home/school communications	<input type="checkbox"/>	<input checked="" type="checkbox"/>										

Provide Home Visits, as needed	<input type="checkbox"/>	<input checked="" type="checkbox"/>										
Provide Parent Nights	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Provide Family Training/Parenting Workshops	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>								
Provide Family Counseling Sessions	<input type="checkbox"/>	<input checked="" type="checkbox"/>										
Develop/Implement/Review Family Service Contracts	<input type="checkbox"/>	<input checked="" type="checkbox"/>										
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION E.8. QUARTERLY BUDGET CHART. What are the projected quarterly expenditures for your program? NOTE: Complete the following chart based off your Budget Summary (Section E.5).

SAMPLE CHART		
QUARTERLY BUDGET CHART		
QUARTER	PLANNED EXPENDITURE	CUMULATIVE TOTAL
July 1, 2007 – Sept 31, 2007	\$9,000	\$9,000
Oct 1, 2007 – Dec 31, 2007	\$12,000	\$21,000
Jan 1, 2008 – March 31, 2008	\$15,000	\$36,000
April 1, 2008 – June 30, 2008	\$10,000	\$46,000

TO BE COMPLETED:

QUARTERLY BUDGET CHART

QUARTER	PLANNED EXPENDITURE	CUMULATIVE TOTAL
July 1, 2007 – Sept 31, 2007	\$25,000.00	\$25,000.00
Oct 1, 2007 – Dec 31, 2007	\$19,000.00	\$44,000.00
Jan 1, 2008 – March 31, 2008	\$19,000.00	\$63,000.00
April 1, 2008 – June 30, 2008	\$9,182.43	\$72,182.43

APPENDIX A

Detailed Budget Narrative

The program's budget should be directly related to the services to be provided as identified in the proposal. Using the forms in the following pages, describe in detail the program costs by category.

- Include all detail as outlined in narrative for each category.
- Include only expenses (1) directly related to the proposed program and (2) necessary for program implementation.
- For contracted services, provide details regarding the contractual provisions, including the frequency of service, expected outcomes, deliverable and procurement method.
- Title to equipment purchased with grant funds is vested with the Department of Juvenile Justice and the State of Florida. At the end of the grant, possession of tangible personal property valued at \$1000 or more will revert to the state.

The following expenses will not be paid for with DJJ grant funds:

- Audit expenses \$1000 or more
- Construction
- Costumes
- Decorative Items for Office or home
- Employment subsidies for participants or staff
- Entertainment for Guests/Dignitaries

- Frames for awards or certificates
- Incentives for tests, participation, etc.
- Lobbying
- Meals (except on approved student day program)
- Field trips
- Memorabilia (bags, pencils, pens, rings, etc.)
- Program evaluation expenses \$1000 or more
- Refreshments
- Remodeling
- Telegrams
- Vehicles
- Weapons

APPENDIX A - BUDGET NARRATIVE

Personnel
Employee Salaries: List each position by title and name of employee (if available - "TBA" if not already hired). Show the number of hours each position will work each week, the number of weeks per year and the percentage of time to be worked that is directly to this grant program. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Attach a position description for each grant paid position, including the minimum requirements, to the end of Appendix A.

Ex	Title and Staff Member Name	Number of hours per week?	Number of weeks per year?	% of time related to this grant program?	Annual Salary	Amount paid with Grant Funds	Amount paid with Local Match
	Lead Program Specialist, Sam Jones	40	52	100%	\$26,320		
a.	Family Counselor, TBA	37.5	52	100%	\$48,405.00	\$48,405.00	
b.							
c.							

Personnel (continued)
Employee Benefits: Detail the benefits related to each position listed above. Enter "0" in any column rather than leaving it blank if there is no amount for that column.

# Position	Employer FICA & Medic. / mo. (7.65%)	Employer Health Ins. / mo.	Employer Life Ins. / mo.	Employer Dental Ins. / mo.	Employer Retirement contribution / mo.	Workers Comp. / mo.	Un-employment / mo. (%)	Other Monthly Total	TOTAL (Monthly total x # mo./year	Amount paid with Grant Funds	Amount paid with Local Match
Ex:	201.35	217.50	14.50	0	52.64	48.69	18.66	554.34	6,652.08		
a.	309.08	479.16	Included in health		423.54	114.96	Included in Workers Comp	1,326.74	15,920.88	15,920.88	
b.											
c.											

(To add new rows - with the cursor in the last cell, click Table, Insert, Rows Below)

Contracted Staff/Services/Consultants: For each contractual staff, consultant, or contracted service, enter the name, if known, the service to be provided, hourly or daily fee (based on 8-hour day), and estimated time on the project. (Consultant fees in excess of \$250 per day require additional justification and prior approval from your Grant Manager.) Provide details regarding the contractual revisions including the frequency of service, expected outcomes, deliverable and procurement method.			Amount paid with Grant Funds	Amount paid with Local Match
Name of Contracted Staff or Company	Service Provided	Rate of Pay (Show Computation & Total)		
Example: ABC Mental Health Center	Group counseling w/ Licensed Mental Health Counselor	\$60/hour x 2 hours/week x 40 weeks = \$4,800		\$19,000.00
Dr. Kaffie Clark, Licensed Psychologist at EXCEL Alternatives	Individual & group counseling w/ Licensed Psychologist	Contracted services with EXCEL Alternatives = \$16,000		
Contracted Staff/Services Category Total:				\$19,000.00

Equipment (\$1000 or more): Itemize non-expendable items to be purchased or leased with grant funds (tangible property having a useful life of more than one year and having an acquisition cost of \$1000 or more per unit). Describe if the property or equipment will be purchased or leased. Explain how the equipment is necessary for the success of this project. Title to equipment purchased with grant funds is vested with the Department of Juvenile Justice and the State of Florida and must be returned to the Department at the end of the grant.			Amount paid with Grant Funds	Amount paid with Local Match
Item	Cost Computation & Total			
Example: (2) Dell Latitude 540 Laptop Computers.	2 computers x \$1,349 ea. = \$2,698			
N/A (School District will provide equipment)				
Equipment (\$500 or more) Category Total:				

Property (\$499 or less): Itemize non-expendable items to be purchased with grant funds (tangible property having a useful life of more than one year and having an acquisition cost of \$499 or less per unit). Explain how the equipment is necessary for the success of this project. Note: Computer software, hard cover books and reusable curriculum less than \$500 each are considered property. Title to equipment purchased with grant funds is vested with the Department of Juvenile Justice and the State of Florida and must be returned to the Department at the end of the grant.			Amount paid with Grant Funds	Amount paid with Local Match
Item	Cost Computation & Total			
Example: (4) Computer desks for youth curriculum activities	4 desks x \$65.50 each = \$262			
N/A (School District will provide office, software, etc.)				

<p>Property (\$499 or less): Itemize non-expendable items to be purchased with grant funds (tangible property having a useful life of more than one year and having an acquisition cost of \$499 or less per unit). Explain how the equipment is necessary for the success of this project. Note: Computer software, hard cover books and reusable curriculum less than \$500 each are considered property. Title to equipment purchased with grant funds is vested with the Department of Juvenile Justice and the State of Florida and must be returned to the Department at the end of the grant.</p>		Amount paid with Grant Funds	Amount paid with Local Match
N/A	Item		
	Cost Computation & Total		
Property (\$499 or less) Category Total:			

<p>Operational Expenses: Itemize program-related materials and supplies separately by type (i.e. office supplies, copy paper, copying/printing, postage, consumable workbooks for curriculum) that are expendable or consumed during the course of the program and show the formula used to arrive at total program costs.</p>		Amount paid with Grant Funds	Amount paid with Local Match
Example: Copy Paper	Item		
	Cost Computation & Total		
	\$27.40/case x 7 cases = \$191.80	\$191.80	
	Copy paper	\$214.00	
	Consumable workbooks & training materials for counseling	\$2,000.00	
	Training supplies (pens, pencils, lined paper, notebooks)	\$800.00	
Consumable Materials & Supplies: Category Total:			

<p>Educational Trips: Itemize any trips necessary for program implementation. Detail the educational or community-service related benefits of each trip and how it relates to the goals of the program. Itemize all costs associated with each trip including transportation, admission fees. Match only</p>		Amount paid with Grant Funds	Amount paid with Local Match
Example: Educational trip to Harbor Branch Oceanographic Institute, Fort Pierce, FL	Item		
	Cost Computation & Total		
	[Admission @ \$12.50/each x 6 youth = \$75] + [mileage \$0.445/mile x 62 miles = \$27.59] = \$102.59		
	Trips to food banks, social service agencies, Adopt a Road project and other volunteer projects to provide community service		
	[mileage \$0.485/mile x 1,000 miles = \$485.00]		\$485.00
Educational Trips Category Total:			

<p>Rent / Telephone / Utilities: Itemize program-specific costs to implement the program for pro-rated share or applicable percentage of the total costs of these items. List each item separately and show the formula used to arrive at total program costs.</p>		Amount paid with Grant Funds	Amount paid with Local Match
	Item		

Background Screening: When the Department of Juvenile Justice contracts with a provider for any program serving youth; all personnel, including provider owners, operators, employees, volunteers, and contracted staff, and interns of these providers in the facility are required to be background screened through the Department of Juvenile Justice as mandated in Sections 984.01 and 985.01, Florida Statutes. The cost is \$32 per person to be paid by the grantee. Other BS should be identified and itemized.	Amount paid with Grant Funds	Amount paid with Local Match
<p>Item</p> <p>Cost Computation & Total</p>		
<p>Example: DJJ background screening for Program Director, 3 staff and 12 volunteers</p> <p>16 screenings x \$32 each = \$512</p>		
<p>DJJ background screening for 11 Dept. of Alternative Education staff, 30 Turning Points staff, 34 EXCEL Alternatives staff, 1 Family Counselor and 15 volunteers</p> <p>91 screenings x \$32 each = \$2,912.00</p>	\$2,912.00	
Background Screening Category Total:	\$2,912.00	

Other: List and describe any other expense related to this grant program that is not specifically listed above. Please breakout and show your computation of each line item.	Amount paid with Grant Funds	Amount paid with Local Match
<p>Item</p> <p>Cost Computation & Total</p>		
<p>Monthly Palm Tran Bus Passes for 20 students</p> <p>20 students x \$35 monthly for 11 months = \$7,700</p>		\$7,700.00
Other Category Total:		\$7,700.00

Position Descriptions
Attach a position description for each grant paid position.
Including the minimum requirements.

APPENDIX A

Budget Narrative

Job Description: Family Counselor

BUDGET: DJJ PREVENTION GRANT EXPENDITURES

Personnel

The School District of Palm Beach County Department of Alternative Education DJJ Prevention Grant is a new program that will provide prevention services to 20 at-risk youth and their families. A Family Counselor will be hired to work full-time with the youth, their families, the schools, School Police, Probation Officers, and others to ensure that the program services are delivered as outlined in the grant. The Family Counselor will be employed for one year and will actively participate in planning, service delivery, formative data collection, preparation of quarterly reports, home/school communications, and other grant related activities and duties.

The salary for 12-months is \$48,405.00. FICA, Medicare, Health and Life Insurance, Retirement, Worker's Compensation, and Unemployment will total \$15,920.85. FICA & Medicare are 7.65% of the salary or \$309.08 monthly. Health and life insurance for a full-time School District employee is \$5,750.00 annually. Retirement is 10.5% of the full-time salary or \$423.54 monthly. Worker's compensation and unemployment is 2.85% of the salary or \$114.96 monthly.

Operational Expenses

Operational expenses include copy paper at \$214.00. Consumable workbooks and training materials for counseling and training sessions with youth and their families is allocated at \$100 per family. Training supplies, including pens, pencils, lined paper, notebooks, and other supplies is allocated at \$40 per family. The total expenditure for the year for operational expenses paid for by the grant is \$3,205.80.

Training/Seminars

Anticipated staff training includes the Florida Statewide Prevention Conference to be attended by the DJJ Prevention Family Counselor and Grant Program Administrator. Travel includes registration, hotel, meals, and mileage from Palm Beach County to the conference. The estimated cost is \$938.50.

Staff Travel

Local (in-county) mileage for the DJJ Prevention Family Counselor to make home visits and participate in grant activities for youth and their families is \$800.25 for the year.

Background Screening

DJJ background screenings will be conducted for 11 Department of Alternative Education staff, 30 Turning Points School staff, 34 EXCEL Alternatives staff, 1 DJJ Prevention Family Counselor, and 15 volunteers at \$32.00 each for a total of \$2,912.00.

BUDGET: DJJ PREVENTION GRANT LOCAL MATCH EXPENDITURES

Contracted Staff/Services/Sonsultants

Dr. Kaffie Clark, a licensed Psychologist is contracted by EXCEL Alternatives. She will provide individual and family consultations, counseling, and social skills training for the targeted youth.

Equipment

The School District provides equipment, including computers, printers, and other technology at the schools.

Property

The School District provides office furnishings, software, and other property for use by staff.

Educational Trips

Educational trips will include community service projects in which targeted youth will learn about community agencies and organizations and may provide voluntary community services, such as assisting local food banks to prepare and/or distribute food to families, an Adopt a Road project, and other volunteer projects to provide community service. The estimated cost of \$485.00 in mileage will be covered through in-kind match by mentors and/or volunteers.

Rent/Telephone/Utilities

The School District provides facilities, telephone, and utilities at the schools.

Other

Palm Tran Bus Passes will be provided every 31 days for participating youth so that they may participate in after school and weekend program activities. The passes are provided through a local match.

FY2007 FRINGE BENEFIT SCHEDULE

VARIABLE RATES	
Full-Time*	Series
1000	10.50%
	6.20%
	1.45%
	2.85%

Part-Time In-System	
1840	1841
10.50%	10.50%
6.20%	6.20%
1.45%	1.45%
2.85%	2.85%

Part-Time Out-of-System	
7500	7510
n/a	10.50%
n/a	6.20%
1.45%	1.45%
2.85%	2.85%

Total	21.00%	7.65%	21.00%	21.00%	4.30%	21.00%
2100 Health, Life						\$5,750

FIXED RATE

*A full-time position is a budgeted line item that has either a 0.5 or a 1.0 in the employee count and an object in the 1000 range. An employee must work a minimum of 4 hours per day, twenty hours per week.

NOTE: Even though there is no employee count, objects 1840, 1841, 1842, 1999, 7500 and 7510 must have benefits budgeted in object 2100.

TITLE: ALTERNATIVE EDUCATION FAMILY COUNSELOR**QUALIFICATIONS:**

1. Bachelor's degree in Counseling, Guidance, Social Work, Psychology, or Marriage and Family Therapy. (Master's degree or License-eligibility preferred)
2. Three (3) years of successful experience as a family counselor, school counselor, school psychologist, social worker, or any other full-time counselor in the mental health field.
3. Demonstrated ability to provide individual, group and family therapy.
4. Demonstrated ability to provide individual and group social skills training.

PERFORMANCE RESPONSIBILITIES:**Essential Functions:**

1. Provides ongoing counseling and consultation to Alternative Education or DJJ involved students and their families at assigned location(s) for the purpose of increasing the positive behaviors of students and increasing the skills of families in promoting and maintaining positive change.
2. Conducts individual, group and family counseling sessions with Alternative Education or DJJ involved students with the goal of increasing positive behavior.
3. Provides ongoing consultation with families of students and facilitates family support groups to increase the skills of parents in promoting and maintaining positive change.
4. Assists in the development and implementation of a behavior system based on positive reinforcement.
5. Confers with Child and Adolescent Psychiatrists and other medical professionals as necessary.
6. Intercedes on behalf of students and their families to assure coordination of community-based service system.
7. Collaborates with Alternative Education staff, Juvenile Probation Officers, School Police, and/or community agencies or facilities to provide support for Alternative Education or DJJ involved students at assigned location(s).
8. Maintains current documentation and clinical notes on clients seen.
9. Provides social skills training to assist students in developing self-control, stress management, responsible decision-making, social problem solving, and communication skills in order to handle behavioral issues in a positive manner.
10. Provides information dissemination and peer resistance training to Alternative Education or DJJ involved students and their families to increase knowledge and alter attitudes about issues related to alcohol, tobacco, drug use, substance abuse, and violence.
11. Attends IEP, ELL, 504, or other meetings as appropriate.
12. Observes established school philosophy, policies and regulations.

Additional Job Functions:

1. Follows adopted policies and procedures in accordance with School Board priorities.
2. Conducts oneself in the best interest of students, in accordance with the highest traditions of public education and in support of the District's Mission Statement.
3. Performs other duties as assigned.

New: 2/00
Revised: 7/02
Bargaining Unit: T
Responsible to: Principal

Capable of lifting/carrying 20 lbs. and occasionally up to 50 lbs.; some physical activity required.

APPENDIX B

Program-Specific Partnership Agreements

The School District of Palm Beach County DJJ Prevention Grant Partnership Agreement

Law Enforcement Agreement Between
The School District of Palm Beach County School Police and
The School District of Palm Beach County Department of Alternative Education

The School District of Palm Beach County

Department of Alternative Education DJJ Prevention Grant

Partnership Agreement

The School District of Palm Beach County Department of Alternative Education agrees to partner with Turning Points School, EXCEL Alternatives, The Department of Juvenile Justice Circuit 15, and The School District of Palm Beach County Police Department (School Police) to provide prevention services for 20 targeted youth who are identified and referred to the DJJ Prevention Program at Turning Points.

Partners agree to the following:

School District of Palm Beach County Police Department (School Police) will

- Monitor student behavior of participating youth at Turning Points and EXCEL Alternatives schools.
- Mentor targeted youth.
- Provide training.
- Provide follow-up with targeted youth.

Turning Points School will

- Provide normative education to increase academic performance and behavior for a minimum of one semester for targeted youth.
- Provide an office for the DJJ Prevention Family Counselor.
- Provide program support for targeted youth.
- Provide academic progress reports and behavioral records.
- Participate in Family Nights.

EXCEL Alternatives School will

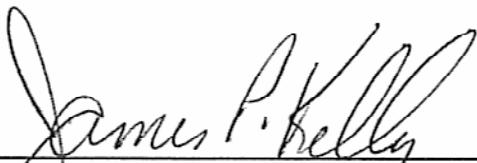
- Provide normative education to increase academic performance and behavior for a minimum of one semester for targeted youth who have completed a minimum of one semester at Turning Points School.
- Provide program support for targeted youth.
- Provide academic progress reports and behavioral records.
- Participate in Family Nights.
- Provide in-kind clinical counseling and social skills training for targeted youth.

The Department of Juvenile Justice Circuit 15 will

- Assist in the identification of qualifying youth, based on zip code data and family DJJ histories.
- Provide Juvenile Probation Officer(s) to work with targeted youth.

The School District of Palm Beach County Department of Alternative Education will

- Recommend targeted youth.
- Hire and supervise the DJJ Prevention Family Counselor
- Provide fiscal and technical Grant Management.



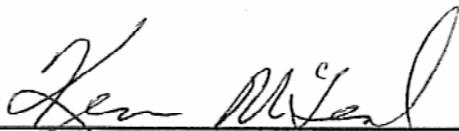
James Kelly, Chief
School District of Palm Beach County Police Department

2/28/07
Date



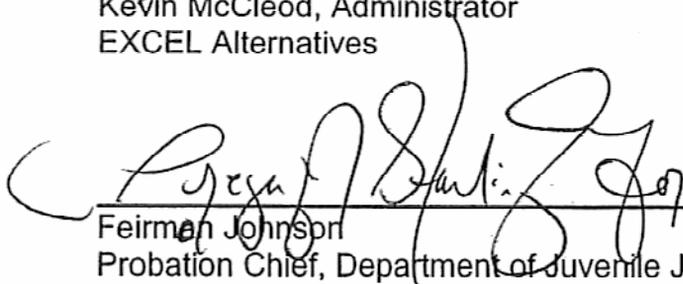
Anthony Hamlet, Administrator
Turning Points School

2/27/07
Date



Kevin McCleod, Administrator
EXCEL Alternatives

2/27/07
Date



Feirman Johnson
Probation Chief, Department of Juvenile Justice, Circuit 15

2/27/07
Date



Alexandra Deveroux, Director
Department of Alternative Education

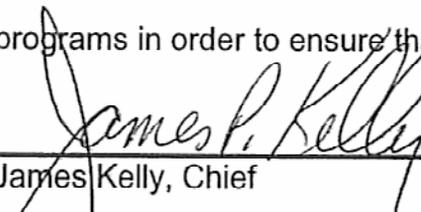
2/28/07
Date

LAW ENFORCEMENT AGREEMENT
BETWEEN
THE SCHOOL DISTRICT OF PALM BEACH COUNTY SCHOOL POLICE
AND
THE SCHOOL DISTRICT OF PALM BEACH COUNTY
DEPARTMENT OF ALTERNATIVE EDUCATION

The School District of Palm Beach County School Police enters into agreement with The School District of Palm Beach County Department of Alternative Education to provide law enforcement services and education for targeted youth enrolled in delinquency prevention programs at Department of Alternative Education Schools, beginning July 1, 2007.

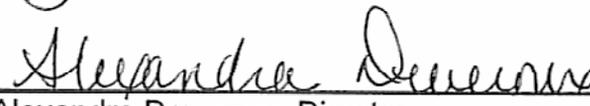
Services may include, but are not limited to, School Police Officers assigned to the schools, an "officer friendly" program to mentor targeted youth, "Aggressors, Victims, and Bystanders" Trainings for youth, peer mediation support and training, bullying prevention training, Too Good for Drugs, Techniques for Effective Aggression Management (T.E.A.M.) training, peer resistance skills training, and other prevention activities or trainings.

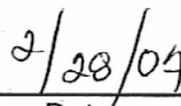
School Police will work with identified alternative education schools, targeted youth and their families, the DJJ Prevention Counselor, and other prevention partners to ensure safety, promote lawful behavior, and provide adult role models for targeted youth and their families. The School Police will assist The Department of Alternative Education in a six month follow-up of students who complete prevention programs in order to ensure that students remain crime free.


James Kelly, Chief


Date

The School District of Palm Beach County School Police


Alexandra Deveroux, Director


Date

The School District of Palm Beach County Department of Alternative Education

TITLE: SCHOOL POLICE OFFICER**QUALIFICATIONS:**

- 1) Minimum of two (2) years of successful experience as a Law Enforcement Officer preferred.
- 2) Must possess a State of Florida Criminal Justice Standards and Training Commission Certificate as a Law Enforcement Officer.*
- 3) Demonstrated ability to work effectively with students, parents, school personnel and community agencies.
- 4) Demonstrated ability to effectively communicate, both orally and in writing.
- 5) Knowledge of current computing technologies and software applications appropriate to the position's job responsibilities.

PERFORMANCE RESPONSIBILITIES:

- 1) Works closely with the principal and staff of the school to foster a better understanding of the law enforcement function and maintain a secure learning environment.
- 2) Investigates crimes against persons, property and other offenses which are committed on School Board property.
- 3) Identifies and prevents (through counseling and referral) delinquent behavior, including substance abuse.
- 4) Promotes positive relations between students and law enforcement.
- 5) Provides classroom presentations on crime prevention and fundamental concepts and structure of law.
- 6) Conducts oneself in the best interest of students, in accordance with the highest traditions of public education and in support of the District's Mission Statement.
- 7) Performs other duties as assigned.

* An otherwise qualified person lacking only Florida certification can be hired interim at a lower rate until passing certification standards.

New: 11/90
 Revised: 11/93, 09/99
 Salary Level: 15
 Salary Range: ~~\$28,495 - \$46,842~~
 Bargaining Unit: R
 Responsible to: Lieutenant

APPENDIX C

Description of Agency
Organization Mission

The School District of Palm Beach County (SDPBC), Florida, located on Florida's southeastern coast, is a county school district, containing 37 municipalities and covering over 2,578 square miles. The SDPBC opened the 2006-07 school year as the 11th largest school district in the United States, with 176,162 students enrolled in 166 district schools. The number of employees is 21,616 (*including teachers*). The average teacher salary is \$48,200.

Out of 88,535 students enrolled in grades 6-12 during the 2005-2006 school-year, 21,848 students demonstrated serious disruptive behavior and 30,706 students performed below proficiency in reading and/or math (SSAASY Planning Reference Report.). SDPBC data indicates that far too many secondary students are considered disruptive, and are involved in serious behavioral incidents such as battery, drugs, alcohol, theft, robbery, fighting, threat/intimidation, trespassing, vandalism, sex offenses, weapons possessions, disorderly conduct, and other offenses leading to suspensions and expulsions. During the 2005 – 2006 school year, the suspension rate in all district schools was 24% at the middle school level and 21% at the high school level. The Department of Alternative Education serves at-risk youth in DJJ, transition, therapeutic, and choice schools.

The Mission Statement of the School District of Palm Beach County is:

The School Board of Palm Beach County is committed to excellence in education and preparation of all our students with the knowledge, skills and ethics required for responsible citizenship and productive employment.

The Mission Statement of the Department of Alternative Education is:

To nurture the development of mentally healthy, socially appropriate, productive, self-sufficient students in a supportive educational environment committed to excellence in all endeavors.

APPENDIX F

Articles of Incorporation

SCHOOL BOARD MEMBERS

Monroe Benaim, MD, Board Vice Chairman

William Graham, Board Chairman

Paulette Burdick

Mr. Robert J. Kanjilian

Mark Hansen

Dr. Sandra Richmond

Debra Robinson, MD

APPENDIX D

Current Agency Budget



SCHOOL DISTRICT OF PALM BEACH COUNTY

Board Meeting Date: September 13, 2006

Final Budget Adoption

DIVISION: Budget

Approval of 2006-2007 District Summary Budget

Description:

The recapitulation of this budget is scheduled below.

General Fund	\$1,445,548,796
Special Revenue – Food Service	75,801,882
Special Revenue – Other	134,366,038
Debt Service	306,322,652
Capital Projects	1,627,513,133
Internal Services	29,179,074
Sub-Total	<u>\$3,618,731,575</u>
Less Transfers:	<u>(189,131,254)</u>
Total Funds	\$3,429,600,321

Item Type:

Action

Recommendation:

I recommend the School Board adopt the final district summary budget in the amount of \$3,429,600,321 for FY 2007.

Legal Review Required:

No

Contact:

Joseph M. Moore (moorej@palmbeach.k12.fl.us)

Michael J. Burke (burkem@palmbeach.k12.fl.us)

Financial Impact:

The financial impact to the school district is a budget of \$3,429,600,321 in all funds for FY 2007.

Full Review Required:

Yes

THE SCHOOL DISTRICT OF PALM BEACH COUNTY, FLORIDA
FY 2005 - FY 2007
ALL FUNDS

	FY 2005 ACTUAL	FY 2006 AMENDED BUDGET	FY 2007 BUDGET
REVENUES			
Federal	\$ 131,313,261	\$176,249,652	\$ 160,165,730
State Sources	441,820,171	435,762,947	429,945,592
Local Sources	1,098,986,000	1,284,360,781	1,465,938,412
TOTAL SOURCES	\$ 1,672,119,432	\$1,896,373,380	\$ 2,056,049,734
Transfers In	127,881,913	145,424,662	189,131,254
Other Financing	55,656,516	522,977,026	689,192,286
Fund Balances, Beginning	851,815,597	718,991,097	684,358,300
TOTAL REVENUE, TRANSFERS & BALANCES	2,707,473,458	3,283,766,165	3,618,731,575
Less Transfers	(127,881,913)	(145,424,662)	(189,131,254)
TOTAL REVENUE & BALANCES	<u>\$ 2,579,591,545</u>	<u>\$ 3,138,341,503</u>	<u>\$ 3,429,600,321</u>
EXPENDITURES			
Instruction	\$ 781,906,460	\$903,548,424	\$ 969,672,266
Pupil Personnel Services	48,577,567	54,694,681	59,440,665
Instructional Media Services	16,639,196	18,104,365	18,568,109
Instruction & Curriculum Services	51,155,666	58,824,477	54,163,801
Instructional Staff Training	29,964,380	40,456,942	40,339,658
Instruction Related Technology		5,249,303	5,679,669
Board of Education	4,189,517	5,072,500	5,441,309
General Administration	9,219,372	10,407,997	10,164,859
School Administration	82,801,498	94,748,253	98,067,787
Facilities Acquisition & Construction	381,227,379	1,216,172,918	1,439,028,629
Fiscal Services	4,445,881	4,675,382	4,769,164
Food Service	55,708,244	58,349,366	59,712,480
Central Services	46,985,626	14,759,221	44,039,948
Pupil Transportation Services	40,962,324	47,071,249	46,055,305
Operation of Plant	109,209,110	128,712,348	135,630,976
Maintenance of Plant	44,898,425	49,368,500	43,841,921
Administrative Technology Services		5,476,647	5,755,117
Community Services	22,994,693	31,699,045	25,754,319
Debt Service	129,690,346	206,592,701	160,368,281
TOTAL EXPENDITURES	\$ 1,860,575,684	\$2,953,984,318	\$ 3,226,494,261
Transfers Out	127,881,913	145,424,662	189,131,254
Fund Balances, Ending	719,015,861	184,357,185	203,106,060
TOTAL EXPENDITURES TRANSFERS & BALANCES	2,707,473,458	3,283,766,165	3,618,731,575
Less Transfers	(127,881,913)	(145,424,662)	(189,131,254)
TOTAL EXPENDITURES & BALANCES	<u>\$ 2,579,591,545</u>	<u>\$ 3,138,341,503</u>	<u>\$ 3,429,600,321</u>

APPENDIX E

List of Board of Directors

THE SCHOOL BOARD OF PALM BEACH COUNTY



DISTRICT 1 *(description)*

Monroe Benaim, M.D., Vice Chairman

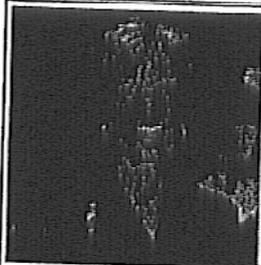
Term Expires: Nov. 2008

Business Phone: (561) 748-1136

Business Fax: (561) 743-9506

Secretary: Wanda Morelli

Phone: (561) 434-8038



DISTRICT 2 *(description)*

Mrs. Paulette Burdick

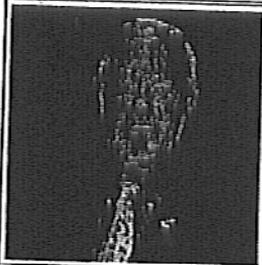
Term Expires: Nov. 2008

Business Phone: (561) 820-9213

Business Fax: (561) 804-0015

Secretary: Carol Keller-Bass

Phone: (561) 434-8137



DISTRICT 3 *(description)*

Mr. Bill Graham, Chairman

Term Expires: Nov. 2010

Business Fax: (561) 588-2308

Secretary: Wanda Morelli

Phone: (561) 434-8038



DISTRICT 4 *(description)*

Mr. Robert J. Kanjian

Term Expires: Nov. 2010

Business Fax: (561) 434-7385

Secretary: Kristin Workman

Phone: (561) 434-8136



DISTRICT 5 *(description)*

Mr. Mark Hansen

Term Expires: Nov. 2008

Business Fax: (561) 434-7385

Secretary: Carol Keller-Bass

Phone: (561) 434-8137

School Board
Meetings/
Workshops &
Agendas

Mission Statement

Goals

Key Results

Map of Districts
PDF or JPG

MAILING ADDRESS:
**3300 Forest Hill
Blvd., C-316
West Palm Beach,
FL 33406**

E-Mail
Board Members
(This e-mail is shared
by all seven Board
Members. If sending to
individual Board
Members, please
specify name.)



DISTRICT 6 (description)

Dr. Sandra Richmond

Term Expires: Nov. 2010

Business Fax: (561) 434-7385

Secretary: Wanda Morelli

Phone: (561) 434-8038



DISTRICT 7 (description)

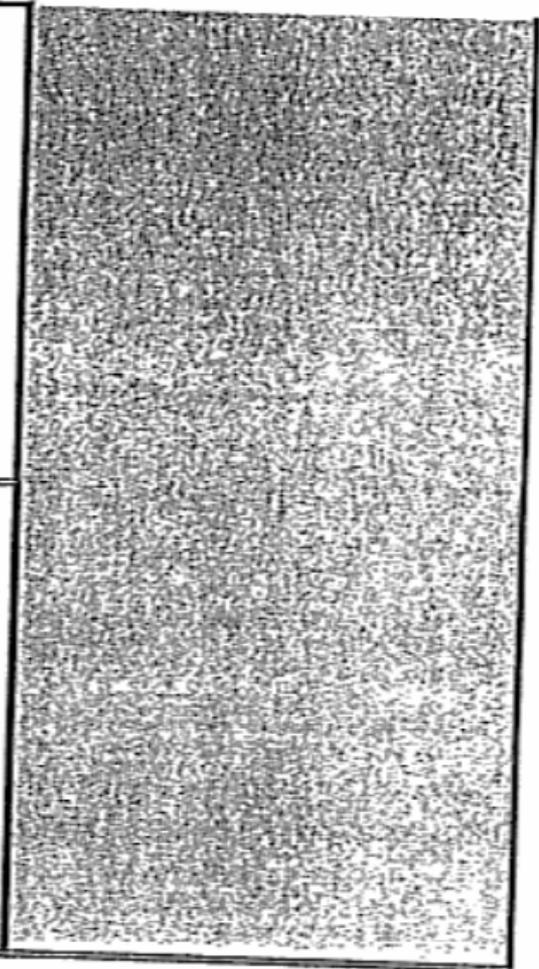
Debra Robinson, M.D.

Term Expires: Nov. 2010

Business Fax: (561) 840-6525

Secretary: Kristin Workman

Phone: (561) 434-8136



APPENDIX G

Prevention Strategies

The School District of Palm Beach County Department of Alternative Education Department of Juvenile Justice (DJJ) Prevention Grant program will utilize the Comprehensive, Multi-Component Approach. This approach includes a combination of (1) normative education, (2) information about consequences of drugs and violence and (3) social skills training, including social influences training (especially peer pressure resistance skills). This approach has been found to be more successful in preventing drug use, crime and delinquency than using a single approach. (<http://www.unf.edu/dept/fie/sdfs/strategies/comprehensive.html>). The School District of Palm Beach County Department of Alternative Education Department of Juvenile Justice (DJJ) Prevention Grant program will also provide additional support for students and their families in terms of Parent Involvement (<http://www.unf.edu/dept/fie/sdfs/strategies/parent.html>).

In Chapter 5 of School-Based Crime Prevention by Denise C. Gottfredson, there are identifiable characteristics in school and among peers that are "precursors to delinquency identified by research". These factors include availability of drugs, alcohol, and weapons; poor school performance and attendance, low attachment to school, and low commitment to schooling. Peer-related experiences include rejection by peers and association with delinquent peers, problem behavior, low levels of self-control, rebellious attitudes, and beliefs favoring law violation. Additionally, youth exhibit low levels of social competency skills such as identifying consequences for behavior and the lack of use of problem-solving techniques. Successful strategies at schools, include building school capacity, setting norms for behavior, rule-setting, regrouping students in smaller units, behavior modification, peer programs, counseling, and mentoring. (<http://www.ncjrs.gov/works/chapter5.htm>)

J.D. Hawkins, R. Catalano, and J. Miller reviewed prevention approaches in "Risk and protective factors for alcohol and other drug problems in adolescence and early adulthood: Implications for substance abuse prevention". *Psychological Bulletin*, 112(1), 64-105. In addition to strategies for school and student support such as counseling, J.D. Hawkins, et al found that programs for parents that include parenting skills training and functional family therapy produced improvements "in family interaction and reductions in children's problem behaviors. Further parenting skills combined with social skills training reduced school adjustment problems and delayed the onset of delinquent behavior (Tremblay et al., 1990). They also reported that functional family therapy reduced delinquency among juvenile offenders and prevented it among their siblings (Klein, Alexander, Y Parsons, 1977). (Hawkins, J.D. et al. 1992. "Risk and protective factors for alcohol and other drug problems in adolescence and early adulthood: Implications for substance abuse prevention". *Psychological Bulletin*, 112(1), 64-105.)

By combining the Comprehensive, Multi-Component Approach with Parental Involvement, students and their families will benefit from the strengths of both approaches.